

# SCOTTISH BORDERS COUNCIL CORPORATE PRIORITIES SUMMARY OF PERFORMANCE Q1 2017/18 HOW ARE WE DOING?

In 2013, we published our Corporate Plan, with eight priorities to work towards over a five year period. This summary provides an overview of performance during Q1 2017/18, under each of the 8 Corporate Priorities. We continue to make significant progress across a number of key areas such as the economy and education, but recognise that there are ongoing challenges to face in the coming years. Reviewing performance information regularly is a vital part of ensuring we stay focused on what is important; **ensuring the best quality of life for everyone in the Scottish Borders, prosperity for our businesses and good health and resilience for all our communities.** 

### **KEY**

A mixture of performance information is provided under each priority:

The top half of each page contains high level performance indicators that show, for example, the general health of the economy. For comparison we have included last years figure and any Scottish data (where applicable). While the Council may have influence over these indicators, they are largely contextual in nature, and the information is displayed within a grey box.

FMPLOYMENT RATE\*

74.1%
of people aged between 16-64
are now in employment

Scotland Q4 16/17
SB Q415/16
76.8%



The bottom half of each page contains performance indicators that we have more influence over, for example, how quickly we process planning applications.

Information for each indicator is displayed within a white box above a coloured section. This coloured section (where applicable) will be either Green, Amber or Red and shows where performance has improved or reduced against the **previous year**.

green - improved performance
amber - a minor change in performance
red - area for improvement

# **OUR CORPORATE PRIORITIES**



For more on performance visit **www.scotborders.gov.uk/performance** or email **performance**@scotborders.gov.uk Correct at time of publication: 5 September 2017.

# **ENCOURAGE** SUSTAINABLE ECONOMIC GROWTH

# **HOW ARE WE DOING?**



# **April 2017 – June 2017:**

**EMPLOYMENT RATE\*** 

74.1%

of people aged between 16-64 are now in employment

Scotland Q4 16/17 73.4% SB Q415/16 76.8% **CLAIMANT COUNT** (16-64YR OLDS)

of working age people are now out of work and claiming benefits

**Scotland Q1 17/18** 2.4% SB Q1 16/17 1.7% **CLAIMANT COUNT** (18-24YR OLDS)

of young people are now out of work and claiming benefits

**Scotland Q1 17/18** 3.53% SB Q1 16/17 3.73%



PLANNING APPLICATIONS

374 **received** during Q1 2017/18



SB Q1 16/17 321

# **Business Carves Future** from Stone

Marcus Paine launched Hutton Stone Co Ltd in the Scottish Borders in 1994. Since then. the stone masonry business has grown into an employer of 38, using six generations of experience in natural stone quarrying to provide a complete masonry supply service. The company, which engaged with Business Gateway Scottish Borders last year, now supplies stone throughout the UK. Working on notable projects including The Old Quadrangle at Edinburgh University, Fettes College Edinburgh, and the Natural History Museum in London has helped it increase its turnover year-on-year, hitting £2m in 2016.

railway

connectivity

investment

skills

housing

connectivity

investment

skills

# Our performance during Q1 2017/18



#### **BUSINESS GATEWAY**

57

**new businesses** were created with our help

**BUSINESS LOANS AND GRANTS** 

£48.7k

was approved in loans over 3 successful application

to the **Scottish Borders Business Loan Fund** 

(up from £11.25k in Q1 16/17)

**INVOICES PAID** 

Invoices paid within 30 days

**79%** 

on average were paid within 30 days in Q1 17/18

(down from 94% in Q1 16/17)

**AVERAGE TIME TO DETERMINE** PLANNING APPLICATIONS\*

0.0

railway

there were no major applications **received** in Q4 16/17

(Q4 15/16 49.9 weeks)

7.9

weeks for non-householders

(Q4 15/16 14.8 weeks)

**6-6** weeks for **householders** 

(Q4 15/16 6.4 weeks)





(up from 54 in Q1 16/17)

286 businesses were **supported** in Q1 2017/18



(up from 269 in Q1 16/17)

£37.7k was approved in grants over

12 successful applications to the **Scottish Borders Business Fund** 

(up from £35.1k in Q1 16/17)



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# Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

#### **KEY** Indicator is Indicator is: Indicator is: Indicator is: On target and as forecast, or Just off target /off forecast, or Off target & not as forecast, or For information or context • In line with national trend, or Showing longer term trends that need Out of line with national trends, or only, or Showing a long term positive trend to be watched Showing longer term negative Difficult to set a target, due to factors out with our control trends

**Priority 1: Sustainable Economic Development - Executive Quarterly PIs** 

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Working age population (16 - 64) employment rate	## CP01-P001aP What percentage of people aged between 16-64 are in employment?  ## Possible	74.1%	Observations: The number of people in work is now 52,900 (74.1%), which is 100 less than in Q3 of 2016/17, although the employment rate has increased. The Scottish Borders rate remains higher than the Scottish rate (73.4%) but is now lower than the UK rate (74.9%).  Note: One quarter lag in data. Red "target" line indicates National Rate		Bryan McGrath
Working age population (16 - 64) Claimant Count (including Universal Credit and JSA)	CP01-P001bP Working age population (16 - 64) Claimant Count (including Universal Credit and JSA)  7% 6% 5% 4% 3% 2% 1,5% 1,5% 1,5% 1,5% 1,5% 1,5% 1,5% 1,5	1.73%	Observations: The average rate of people aged 16-64 claiming out of work benefits was 1.73%, lower than the Scottish rate of 2.4%. At the end of June 2017, there were 1,140 people claiming out of work benefits, 135 less than at the end of the last quarter, but 15 more than at the same time last year.  Note: Red "target" line indicates National Rate	<b>⊘</b>	Bryan McGrath

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Working age population (18 - 24) Claimant Count (including Universal Credit and JSA)	CP01-P001cP Working age population (18 - 24) Claimant Count (including Universal Credit and JSA)  5% 4,5% 4,5% 4,6% 33,73% 3,73% 3,33% 3,7% 3,73% 3,53% 3,7% 3,73% 3,53% 3,7% 3,6% 3,6% 3,6% 3,6% 3,6% 3,6% 3,7% 3,6% 3,7% 3,6% 3,7% 3,7% 3,8% 3,8% 3,7% 3,8% 3,7% 3,8% 3,7% 3,8% 3,7% 3,8% 3,7% 3,8% 3,7% 3,8% 3,7% 3,8% 3,8% 3,7% 3,8% 3,7% 3,8% 3,8% 3,7% 3,8% 3,8% 3,7% 3,8% 3,8% 3,7% 3,8% 3,8% 3,8% 3,8% 3,8% 3,8% 3,8% 3,8	3.43%	Observations: The average rate of people aged 18-24 claiming out of work benefits was 3.43% in the last quarter, slightly lower than the Scottish rate of 3.53%. At the end of June 2017, there were 265 young people claiming out of work benefits, 35 lower than the end of the last quarter and 15 lower than the same time last year.  Note: Red "target" line indicates National Rate		Bryan McGrath
Number of new Business Start Ups -Through Business Gateway	CP01-P001dP How many new businesses has Business Gateway help create?  110 110 100 90 80 70 71 60 50 50 50 57 50 50 57 50 50 57 50 50 50 50 50 50 50 50 50 50 50 50 50	57	How are we performing: Business Start-up activity continues on target, with a steady flow of contacts. There has been more activity compared to this time last year, a result of building on the groundwork undertaken in previous periods. Some more businesses with growth potential coming forward in addition to lifestyle businesses.  Actions we are taking to improve/maintain performance: Activity is spread right across the Borders. Running regular weekend workshops around the localities to reach out to new clients.	<b>②</b>	Bryan McGrath

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value		Status against Target	Managed By
Business supported through Business Gateway	CP01-P001eP How many businesses has Business Gateway supported?  500 450 450 400 360 360 360 269 286 250 200 173 173 100 50 Quarters — Target (Quarters) — Family Group (previous yr) - Av. — SBC (previous yr) - Av.		Observations: Business Gateway continues to support a significant number of small businesses, with a focus on encouraging business growth in addition to support for business start-up. BG office move to Hawick has been positive for that locality and has not had an obvious adverse effect on any other area.		Bryan McGrath

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Scottish Borders Business Loan Fund - Number of loans	CP01-P001fP How many loans to local businesses did we award?  4.5  4.5  4.5  4.5  2  1.5  1  1  1  O.5  Quarters — Target (Quarters) — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous yr) - Av.	3	Observations: Three loans were approved in this Quarter from three applications. In 2016-17, only four business loans were approved across the financial year, which partly reflected the uncertainty caused by the delay in the		Bryan McGrath
Scottish Borders Business Loan Fund - Value of Ioans	E80,000.00 E70,000.00 E60,000.00 E50,000.00 E40,000.00 E11,250.00 E10,000.00 E10,000.00 E0.00 E0	£48,711.24	new Business Loans Scotland scheme, which the Council is part of. In Q1 2017-18 alone, three loans were approved. Particular interest from the Food & Drink sector at present. The local business loan fund continues to be marketed and is aimed at businesses whose projects would not meet the criteria for the Business Loans Scotland scheme.	<u></u>	Bryan McGrath

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Scottish Borders Business Fund - Number of grants	CP01-P001hP How many grants to local businesses did we award?  25 22.5 20 17.5 15 12 18 8 8 8 7.5 5 2.5 0 Quarters — Target (Quarters) — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous yr) - Av.	12	Observations:  12 grants were awarded from 21 applications submitted in this Quarter. The £37,739 awarded in this Quarter is expected to create leverage of £40,427.38 in private sector project spend. Grant awarded increased in Q1 reflecting the larger pipeline that is prevalent at the beginning of the financial year. Successful recipients were approved on the potential of their projects to increase growth in the turnover of the business; create new jobs (28 are predicted in total, with 25 safeguarded for these projects); and to add value to the Scottish Borders economy.	<u></u>	Bryan McGrath
Scottish Borders Business Fund - Value of grants	E60,000.00  E50,000.00  E40,000.00  E35,093.50  E20,000.00  E10,000.00  E0.00  E0.00	£37,739.12			Bryan McGrath

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Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Number of Planning Applications Received	CP01-P001jP How many planning applications do we receive?  374  327  3291  321  327  3291  320  250  200  150  100  50  100  100  50  100  Target (Quarters) — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous yr) - Av.	374	Observations:  There has been a slight drop in the number of planning applications received since last quarter, but is higher than at the same time last year.  The total number of applications received in the first six months of 2017 shows an 18% increase from those received in the final sixth months of 2016. This increase is welcome and is evidence of growing development activity in the Scottish Borders.		Brian Frater
Av.time (wks) taken to process all planning apps - Maj Dev ADJUSTED (cumulative)	## Quarters - Target (Quarters) — Family Group (previous yr) - Av. — SBC (previous yr) - Av.	0.0	Observations: All Planning applications for Major Developments in the reporting period have had "Processing Agreements" established between the Council and Applicants, and therefore are no longer included in the published quarterly figures. That said, in Q4 there have been no Major applications submitted to SBC	<u></u>	Ian Aikman

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Av.time (wks) taken to process all planning apps - Local Dev (non- householder) - ADJUSTED (cumulative)	CP01-P001lP How long in weeks does it take on average to process all planning applications for non-household developments?  22.5 20.0 17.5 15.0 12.5 10.0 7.5 5.0 2.5 0.0  Quarters — Target (Quarters) — Family Group (previous yr) - Av. — SBC (previous yr) - Av.	7.9	Observations: Q4 figure of 7.9 weeks, with the annual figure being 7.6 weeks, and is a significant improvement from last years' figure of 17.4 weeks and also the culmination of good progress in timescales from 22.7 weeks, 26.8 weeks and 25.3 weeks in the preceding years.		Ian Aikman
Av.time (wks) taken to process all planning apps - Local Dev (householder) - ADJUSTED (cumulative)	CP01-P001mP How long in weeks does it take on average to process all planning applications for household developments?  7.0  7.0  6.4  6.5  6.6  6.6  5.0  1.0  0.0  Quarters — Target (Quarters) — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous yr) - Av.	6.6	Observations: Q4 figure of 6.6 weeks, with annual figure being 6.8 weeks which is comparable with last years figure of 6.7 weeks which in itself was the culmination of a steady reduction (and therefore improvement in performance) from 7.7 weeks, 8.6 weeks and 10.1 weeks in preceding years.	<u></u>	Ian Aikman

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Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
% of Invoices paid within 30 days	CP01-P001rP How many invoices, received by us, were paid within 30 days of receiving the invoice?  100% 98% 98% 99% 99% 90% 90% 90% 88% 85% 85% 85% 85% 85% 85% 85% 85% 85		Observations: The decline in performance over the quarter is a result of the implementation of Business World and the various system, processing and procedure issues which have arisen since going live on 1 April 2017. Work has been ongoing with members of SBC, Agilisys and CGI to resolve the issues as quick as possible, however the delay in some issues being fixed caused a backlog in the invoices needing processed.	•	Lynn Mirley



# **IMPROVE ATTAINMENT AND ACHIEVEMENT LEVELS** FOR ALL OUR CHILDREN AND YOUNG PEOPLE, WITH A FOCUS ON INCLUSION **HOW ARE WE DOING?**



# Exam Performance for School Year 2016-17:

# Exam results evidence of continued high standards across Borders schools

"Once again, our young people have excelled in their national examinations. Our S4 results were exceptionally strong with an increased percentage of young people achieving a minimum of five National 5 awards. In our S5 and S6, we saw another year of excellent attainment.

Our staff, local community, parents and carers should be extremely proud of each and every individual pupil success and achievement on this examination results dav"

**Justin Sinclair** 

(Headteacher, Earlston High School)

**S5 PUPIL ATTAINMENT 2016/17** 

"I was very relieved to get the results I needed to go on to study Law at Glasgow University. I worked very hard this year and it was all worth it! I am very proud to have made it. I put in a lot of effort in S6. I needed to work hard and it has paid off really well." **Alistair Crooks** (Galashiels Academy)

"I am really happy with these results. It took a lot of time, effort and sacrifice revising for hours. All my teachers were very supportive; they believed in me and worked for me marking all the extra work I submitted. The important thing to remember is it is not about working to get by but it is about working to stretch yourself above what you thought you were capable of." Olivia Brunton (Peebles High School)

"What made the difference for me was teachers who were available after school when I needed them. for example, at the schools' Study Zone, which took place before the prelims and final exams."

Katie Walker (Eyemouth High School)

inclusion inclusion attainment achievement leadership attainment achievement leadership

# **Exam Results 2016/17:**

**S4 PUPIL ATTAINMENT 2016/17** 

achieved 5+ SCQF Level 5 (National 5s) or above

**18.05%** 

achieved 5+ SCQF Level 6 (Higher) or above

(up from 14.9% in 2013/14)

**S6 PUPIL ATTAINMENT 2016/17** 

33.53%

achieved 5+ SCQF Level 6 (Higher) or above

(up from 30% in 2013/14)

ATTENDANCE (APRIL - JUNE 2016/17 SCHOOL YEAR)

**95.1%** 

pupils attended their primary school

Scottish average for 14/15 = 95.1%

91.2%

pupils attended their secondary school

Scottish average for 14/15 = 91.8%

**EXCLUSIONS (APRIL - JUNE** 2016/17 SCHOOL YEAR)

12 primary 30 secondary

April - June 15/16 9 Prim/32 Secon

# Our performance











AND PROTECTION

ENVIRONMENT AND VOLUNTARY

# Pass Rates 2016/17:

(up from 37.32% in 2013/14)

National 5	Higher	Advanced Higher
SB = 81.02%	SB = 79.54%	SB = 83.24%
Scotland = 79.50%	Scotland = 77.00%	Scotland = 80.00%

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Priority 2: Improving attainment & achievement levels - Executive Quarterly PIs

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
What % of primary and secondary school pupils attend school?	CP02-P24P What % of primary and secondary school pupils attend school?  95.0%  90.0%  80.0%  75.0%  65.0%  65.0%  50.0%  2014/15 ■ 2015/16 ■ 2016/17 ■ 2017/18	93.1%	How are we performing:  Q1 is traditionally a lower quarter for attendance with the breakup of schools during June. This year we have seen a lower level of attendance in this quarter which is close to the same performance as last Q1 however slightly behind previous years.  Actions we are taking to improve/maintain performance:  Continued monitoring of absences and control of authorised absences has been a priority during the final month of the school term. Continued focus during the final month of the year will be taken.		Donna Manson
What % of primary school pupils attend school?	97.5% 95% 90% 87.5% 85% 80% 2014/15 2015/16 2016/17 2017/18	95.08%	How are we performing:  Q1 is traditionally a lower quarter for attendance with the breakup of schools during June. Primary attendance remains consistent with last year however is slightly behind previous years.  Actions we are taking to improve/maintain performance:  Continued monitoring of absences and control of authorised absences has been a priority during the final month of the school term.	<u>~</u>	Donna Manson

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
What % of secondary school pupils attend school?	CP02-P11bP What % of secondary school pupils attend school? (CP02-P11bP)  95%  92.5%  87.5%  885%  82.5%  2014/15 2015/16 2016/17 2017/18	91.20%	How are we performing:  Q1 is traditionally a lower quarter for attendance with the breakup of schools during June. This year the secondary schools have seen a decline in attendance during Q1 which is lower than previous years. During the final quarter the increase in absence can be attributed to unauthorised absence rather than authorised absence.  Actions we are taking to improve/maintain performance:  Continued monitoring of absences, control of authorised absences and further investigation into unauthorised absence has been a priority during the final month of the school term.		Donna Manson
How many primary and secondary school pupils were excluded?	CP02-P25P How many primary and secondary school pupils were excluded?  90  70  60  40  30  20  2014/15 ■ 2015/16 ■ 2016/17 ■ 2017/18	42	How are we performing:  The overall levels are reducing over the longer term and significantly since 2013/14. The majority of the 42 pupils excluded from school during Q1 were single incidents, with few repeat exclusions (i.e. where a pupil is excluded more than once in a 3 month period).  Actions we are taking to improve/maintain performance:  Schools continue to focus on reducing exclusions and providing a more inclusive education. We continue to analyse exclusions individually within each area and school individually. The decrease realised in Q1 2017/18 has resulted from action planning within specific school contexts to ensure a clear focus on reducing exclusions during 2017/18.		Donna Manson

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
How many primary school pupils were excluded?	CP02-P09aP How many primary school pupils were excluded? (CP02-P09aP)  80  70  60  50  40  30  20  20  2015/16  2016/17  2017/18	12	How are we performing:  The number of pupils excluded from primary schools remains low and is now significantly lower than it was in 2013/14, despite the increase since last quarter and when compared to the same time last year. However, detailed analysis at school level has shown that the majority of the 12 exclusions were single incidents, demonstrating that restorative work is having an impact.  Actions we are taking to improve/maintain performance:  Detailed analysis has already prompted action planning within specific school contexts, with a clear focus on inclusion and on reducing exclusions during 2017/18	<u></u>	Donna Manson
How many secondary school pupils were excluded?	CP02-P09bP How many secondary school pupils were excluded? (CP02-P09bP)  70  60  50  40  2014/15 ■ 2015/16 ■ 2016/17 ■ 2017/18	30	How are we performing:  The end of the academic year has seen the lowest levels of exclusions during 2016/17. In secondary schools, the overall levels are reducing over the longer term and significantly since 2013/14. The majority of the 30 pupils excluded from secondary school during Q1 were single incidents, with few repeat exclusions (i.e. where a pupil is excluded more than once in a 3 month period).  Actions we are taking to improve/maintain performance:  Schools continue to focus on reducing exclusions and providing a more inclusive education. We continue to analyse exclusions at a high school level and the decrease realised in Q1 has resulted from action planning within specific school contexts to ensure a clear focus on reducing exclusions during 2017/18.		Donna Manson

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Number of Schools/Nurseries inspected per Quarter	2.75 2.75 2.75 2.75 2.75 2.75 2.75 2.75	0	No Inspections were completed this quarter.		Donna Manson
What % of pupils in S4 gained 5 or more awards at level 5 or better (Level 5 equates to a "National 5 Award" in the SCQF: Scottish Credit and Qualification Framework)?	CPO2-P04P What % of pupils in S4 gained 5 or more awards at level 5 or better (Level 5 equates to a "National 5 Award" in the SCQF: Scottish Credit and Qualification Framework)?  50% 45% 40% 37.32% 38.43% 39.98% 30% 25% 20% 115% 115% 110% 5% 0%  Vears — Family Group - Av. — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland - Av. — Scotland (previous yr) - Av.	39.98%	Observations: The number of pupils achieving 5 or more National 5's in S4 continues on an overall upward trend since 2013/14. We have however seen a marginal decline in those achieving 5 or more national 5's in S4 in comparison to last year. This decline has been experienced nationally with the overall S4 result being lower than last year. We have seen a record number of pupils presented for examination this year with 723 more pupils presented for National 5.		Donna Manson

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
What % of pupils in S5 gained 5 or more awards at level 6 or better (Level 6 equates to a "Higher Award" in the SCQF)?	CP02-P04aP What % of pupils in S5 gained 5 or more awards at level 6 or better (Level 6 equates to a "Higher Award" in the SCQF)?    17.5%	18.05%	Observations: S5 saw a 1.4 percent increase of pupils gaining five or more Highers. This represents our highest performance ever with 215 pupils achieving five or more Highers compared to 197 last year. 455 pupils gained three or more Highers.		Donna Manson
What % of pupils in S6 gained 5 or more awards at level 6 or better (Level 6 equates to a "Higher Award" in the SCQF)?	CPOZ-P04bP What % of pupils in 56 gained 5 or more awards at level 6 or better (Level 6 equates to a "Higher Award" in the SCQF)?  40%  37.5%  38.5%  30%  30%  30%  30%  27.5%  22.5%  20%  Wears — Family Group - Av. — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland - Av. — Scotland (previous yr) - Av.	33.53%	Observations: We have maintained the number of S6 pupils obtaining 5 or more Higher during 2016/17. S6 saw a 2.3 percent increase of pupils gaining at least one Higher, with 763 pupils achieving compared to 719 in 2016. There was a 2.67 percent increase in S6 pupils leaving with three or more Highers with 574 pupils attaining three or more Highers in 2017 compared to 530 in 2016.	<u></u>	Donna Manson

# 03



# PROVIDE HIGH QUALITY SUPPORT, CARE AND PROTECTION

TO CHILDREN, YOUNG PEOPLE, ADULTS, FAMILIES, AND OLDER PEOPLE

**HOW ARE WE DOING?** 

# **April 2017 – June 2017:**

SELF-DIRECTED SUPPORT APPROACH

**66%** of adults are using the **Self-Directed Support approach** (at end June 2017)

SB (June '16) 31.2%

**DOMESTIC ABUSE** 

**291** reported incidents of **domestic abuse** 

SB Q1 16/17

**CRIMES AND OFFENCES** 

963
group 1-5 crimes and offences were recorded

SB Q1 16/17

WELFARE BENEFITS SERVICE

597

people contacted our **Welfare Benefits Service** receiving **over £780k in additional benefits** 

SB Q1 16/17 £1,969k

# What Matters-Scottish Borders Community Hub Initiative

This initiative offers advice and information for adults who are looking for ways to maintain independence in their own homes, helping to provide additional ways of accessing social care and health services. Residents will be able to attend booked appointments or drop-in sessions in their own communities and meet with a range of professional staff and trained volunteers to get advice about social care needs, general wellbeing and independence. Available in the Ettrick and Yarrow valleys and for those from social work waiting lists in Galashiels and Hawick, it is planned to extend to Eyemouth and Peebles by October 2017.



support

independence

IOI

joined-up care

health

726

support

independence

joined-up care

health

# Our performance during Q1 2017/18



**CARE AT HOME** 

**77%** 

of adults (aged 65yrs+) received care at home compared to a care home /residential setting (at end June 2017)

(above our target of 70%)

**NEW SERVICE USERS** 

100%

of **new service users** received a service **within 6 weeks of assessment** (at end June 2017)

(in line with March 2017)

**LOOKED AFTER CHILDREN** 

239

looked after and accommodated children

(at end June 2017)

(down from 251 at the end of Mar '17)

85%

of **looked after children** (across all ages) were **living within** a **community family-based placement** (at end June 2017)

(down from 87% at end of March 17)

**ADULT PROTECTION**DURING Q1 2017/18

49

concerns were raised

(up from 47 in Q1 16/17)

21

investigations were carried out

(down from 27 in Q1 16/17)

6

case conferences were held

(up from 3 in Q1 16/17)

**CHILD PROTECTION** 

119

**inter-agency discussions** (Initial Referrals Discussions) concerning the **safety of a child held** 

(down from 126 in Q1 16/17)

**37** 

children on the Child Protection Register (at end June 2017)



(down from 54 at end of March 17)



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Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

**Priority 3: Care, Support and protection– Executive Quarterly PIs** 

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
% of Adults 65+ receiving care at home to sustain an independent quality of life as part of the community compared to those in a care home.	/0%		How are we performing: The % of adults over 65 receiving care at home to sustain an independent quality of life has remained consistently at 76% for the past 4 quarters.  Actions we are taking to improve/maintain performance: With the integration of Health and Social Care including more locality base services it is believed that we can further support clients to lead an independent life at home. As the integration continues to become established and more locality based services become active further increases within this PI could be realised.		Elaine Torrance

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Percentage of Clients using the Self Directed Support (SDS) approach based on Finance Commitment Records	CP03-P004bP Percentage of Clients using the SDS approach based on Finance Commitment Records  100.0% 90.0% 80.0% 70.0% 60.0% 60.0% 41.0% 31.2% 3	66.0%	How are we performing:  The % of adults who are now directing their own care and support has increased in Q1. We continue to strive to meet our ambition targets and meet the goal or all clients using the SDS approach by the end of 2018.  Actions we are taking to improve/maintain performance:  All new clients are assessed using the Self Directed Support (SDS) and SBC is continuing the progression of existing clients, during reassessment, onto the Self Directed Support (SDS) approach. Bi monthly performance clinics are held and this measure is monitored and discussed to ensure continued progression towards target.  Recent publication by the Scottish Government show the Variation in SDS implementation rates by local authority, 2015-16. The current Scottish Average is 26% however Scottish Border Council is listed as 16%. This measurement takes into account all clients receiving any service and may count them multiple time. It then compares this to the number receiving a care package (which will include multiple services within one unit). This information is taken from our annual data return and is not truly representative of the implementation within the Scottish Borders.  This measurement compares the number of clients who receive a financial commitment which would be considered a package of care with those who are assessed using the SDS approach. This is a more representative measure of the SDS implementation within the Scottish Borders.		Elaine Torrance

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Adults with self-directed care arrangements per 1,000 population	CPO3-P004P How many adults have self-directed care (SDS) arrangements? (rate per 1,000 people)  25.00 20.00 15.00 10.10 10.10 10.10 20.00 4. Target (Quarters) — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous yr) - Av.	17.78	Observations: Continuing increase in existing and new clients being assessed using the SDS approach. This is shown as the rate of individuals using SDS arrangements per 1,000 population increases.  Expectation is that all clients will be assessed using the SDS approach by the end of 2018  At present this measurement is no longer nationally published. As the SDS implementation continues the main measurement used by the Scottish Government to compare Local Authorities is the SDS implementation rates. This measurement is similar to CP03-P004b Percentage of Clients using the SDS approach based on Finance Commitment Records.	<u></u>	Elaine Torrance
Proportion of new service users who receive a service within 6 weeks of assessment (year to date)	CP03-P028P What % of people contacting Social Work receive a service within 6 weeks of their assessment?  100% 97.5% 97.5% 97.5% 92.5% 90% 87.5% 887.5% 88.5% 82.5% 80%  Quarters — Target (Quarters) — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous yr) - Av.	100%	Observations: The % of new service users receiving a service within 6 weeks of assessment continues to meet and exceed target.  Actions we are taking to improve/maintain performance: With new process embedded and methods of recording assessments understood this indicator has shown a steady recovery and is now maintained above the target of 95%.	<b>⊘</b>	Elaine Torrance

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Adult protection - Number of Concerns	CP03-P149 Adult protection - Number of Concerns  60  40  30  20  10  Quarters — Family Group (previous yr) - Av. — SBC (previous yr) - Av.  — Scotland (previous yr) - Av.	49	<b>Observations:</b> Small increase in the number of concerns raised during Q1. This trend matches last year.	<b></b>	Elaine Torrance
Adult protection - Number of Investigations	CP03-P150 Adult protection - Number of Investigations  40  35  30  25  20  15  10  5  Quarters — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous yr) - Av.	21	Observations: Investigations remain at a higher overall level than 2014/15 however are slightly below the levels experience in 2015/16.	<u></u>	Elaine Torrance

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Adult protection - Number of Case Conferences	CP03-P151 Adult protection - Number of Case Conferences  11 10 9 8 7 6 5 4 3 2 1 0 Quarters — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous yr) - Av.	6	Observations: Case conferences remain higher than the past two years.		Elaine Torrance
Looked After Children (aged 12+) in family- based placements compared to those in residential placements	CP03-P006P What % of children (aged 12+) are accommodated with family rather than residential placements?  90% 85% 80% 75% 76% 76% 76% 76% 76% 76% 76% 76% 76% 76	74%	How are we performing:  We have seen a small decline in the number of children over the age of 12 placed within a family setting.  Actions we are taking to improve/maintain performance:  We have seen a continued increase in the number of foster carers within the Scottish Borders. In the past year we have increased and maintained the number of foster carer and with continued support and recruitment the ambitious target of 80% will be achievable.		Ann Blackie

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Looked After Children (All ages) in family-based placements compared to those in residential placements	CP03-P006bP Looked After Children in family-based placements compared to those in residential placements  90% 85% 86% 86% 86% 85% 87% 85% 60%  Quarters — Target (Quarters) — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous vr) - Av.	85%	Observation:  The majority of looked after children within the Scottish Borders are placed within a family setting rather than residential placement. We continue to look to further expand our network of foster carer and use kinship carers to increase the number of children placed within family settings.	<b>⊘</b>	Ann Blackie
Number of Looked After Children (LAC)	250 255 200 175 150 125 100 75 50 25 2015/16 2016/17 2017/18	239	Observations:  Q1 has seen a reduction in the number of looked after children. This figure is a snap shot during the last month of the quarter and fluctuates thought out the time period. Recent larger family groups have influence the fluctuations in number of looked after children. Historically family groups with two or less individuals have made up the looked after children numbers however we have seen larger family groups of three or four becoming more frequent.	<u></u>	Ann Blackie

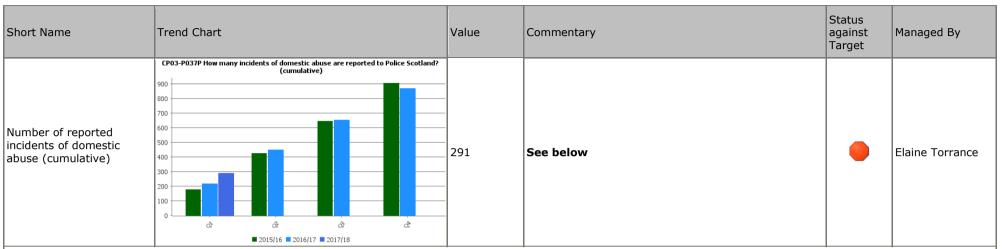
Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Number of Inter-agency Referral Discussions (IRDs) held about a child	CP03-P085P Number of Inter-agency Discussions (IRDs) held  175  150  75  50  25  2015/16 ■ 2016/17 ■ 2017/18		Observations: The number of Interagency Referral Discussions (IRD) continues to fluctuate over the quarters. Q1 2017/18 (119) is marginally behind the levels experienced in Q1 2016/17). Prior to Q3 2015/16 IRD's were an additional stage which occurred following a consultation however from Q3 2015/16 onwards the consultation step was removed and all relevant referrals go directly to an IRD. As IRDs are established they continue to be ratified as being appropriate via the scrutiny of Child Protection Reviewing Officers (CPROs) as well as being audited at the IRD review group.	<b>≥</b>	Ann Blackie
Number of children on Child Protection Register	CP03-P086P Number of children on Child Protection Register  65 60 55 50 45 40 35 30 25 20 11 10 5 0 2015/16 2016/17 2017/18	37	Observations: We are currently on a downward trend in the number of children on the child protection register. This could be partially attributed to a reduction in the number of large family groups on the child protection register.	<b>~</b>	Ann Blackie

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
No. of People Referred to Welfare Benefits	CP03-P035 No.of People Referred to Welfare Benefits  800  700  400  300  200  200  200  201  2015/16 ■ 2016/17 ■ 2017/18	597	Observations: There is a considerable reduction in the number of referrals (although this figure is still only 4% lower than the target figure). At this point in time it is not clear what the reasons are for the reduction.  There is a reduction in the value of monetary gains. It is likely that this is at least in part due to changes in recording processes. We expect the statistics on this indicator to become clearer again over the forthcoming		Cathie Fancy
Welfare Benefit - Monetary Gain	E3,000,000.00 E2,750,000.00 E2,250,000.00 E1,750,000.00 E1,750,000.00 E1,500,000.00 E1,500,000.00 E1,500,000.00 E1,500,000.00 E1,500,000.00 E2,500,000.00 E1,500,000.00 E1,000,000.00 E1,000,000.00 E2,000,000.00 E1,000,000.00 E1,000,000.00 E2,000,000.00 E1,000,000.00 E1,000,000.00 E2,000,000.00 E2,000,000.00 E1,000,000.00 E2,000,000.00 E		months.  In addition to our own Welfare Benefits Service, our contract with CAB sees them dealing with between 250 and 300 live benefit cases each quarter. Q1 of 2017/18 saw just over £381k in monetary benefit gains for customers (down from £439k last quarter). In addition, CAB dealt with just over £1.1m debt, with 144 new one-off enquiries being handled, and 66 new multiple debt cases.		Cathie Fancy

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)



#### Where we are currently

- An increase of 59 reported incidents of domestic abuse for the first quarter of 2017/18 when compared to the same time period in 2016/17, which equates to a 32.7% increase.

#### **Our Successes/Our Issues**

- The Pathway project has now secured the required funding to maintain vital services such as the Domestic Abuse Advocacy Support (DAAS) and the Domestic Abuse Community Support (DACS) services, and to develop a court advocacy service for Scottish Borders. Big Lottery funding, partner agency funding is secured to 2020, however Scottish Government funding was reduced by £35k and is initially available till 2018. All funded projects in Scotland were awarded initially 12 months funding with future funding contingent on the national Equality budget.
- DAAS service manager will be attending the Independent Domestic Abuse Advocates course in 2017/18, this will mean that all staff in DAAS will be fully qualified IDAA's.
- Equally Safe was successfully launched in late June with good media coverage What we are doing
- Over and above the service delivery, Pathway services are continuing to develop a training resource for frontline practitioners e.g. FGM, risk assessment using a training for trainers model.
- recruitment to new posts is underway and the Children1st contract has been revised and awarded.
- a national exhibition Inside Outside is being prepared to be launched in the Scottish Borders this is the photography exhibition which showcases the work of women involved in prostitution. There are a series of events being planned in partnership with the Women's Support Project for late September. The formal launch is on 28th Sept 2017 at Old Gala House.

#### Service Update

Referrals to DAAS are steady, and the rate of high risk victims remains constant.

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Number of Group 1-5 recorded crimes and offences (cumulative)	CP03-P039P How many crimes and offences are recorded by Police Scotland? (cumulative)   3,000	963	Where we are currently A 32.7% increase in crimes in quarter 1 of 2017/18 When compared to the same time period in 2016/17. This equates to 237 additional victims.		Elaine Torrance

# 04

# **BUILD THE CAPACITY AND RESILIENCE**

# OF OUR COMMUNITIES AND VOLUNTARY SECTOR

# **HOW ARE WE DOING?**

# April 2017 - June 2017:

#### TWEEDDALE

The following funding was awarded

£0

Quality of Life Projects

£0

Neighbourhood Small Schemes

£1.2k

Community Grant Scheme

#### **EILDON**

The following funding was awarded

£0

Quality of Life Projects

£14.1k

Neighbourhood Small Schemes

£25.0k

Community Grant Scheme

#### CHEVIOT

The following funding was awarded

£7.4k

Quality of Life Projects

£2,6k

Neighbourhood Small Schemes

£3.3k

Community Grant Scheme

## BERWICKSHIRE

The following funding was awarded

£0

Quality of Life Projects

£7.3k

Neighbourhood Small Schemes

£8.0k

Community Grant Scheme

## TEVIOT & LIDDESDALE

The following funding was awarded

£2.0k

Quality of Life Projects

£1.9k

Neighbourhood Small Schemes

£5.7k

Community Grant Scheme



**定為** Scottish



#### **Q1 PROJECT EXAMPLES**

 In Quarter 1 approval was not sought for Quality of Life Projects or Neighbourhood Small schemes in Tweeddale.

# Q1 PROJECT EXAMPLES

#### Neighbourhood Small Schemes

- £1,430 to construct footpath improvements, Eildon Hills Walkway.
- £10,200 for replacement of existing bus shelter on Tweedbank Drive, Tweedbank.

# **Q1 PROJECT EXAMPLES**

# **Quality of Life Projects**

 £1,320 to carry out reinstatement to the carriageway Richmond Row, Jedburgh.

### Neighbourhood Small Schemes Fund

- £1,332 to form pedestrian access to Stichill play area.
- £1,225 to create a formal bus stop Riverside Drive, Kelso.

# Q1 PROJECT EXAMPLES

#### Neighbourhood Small Schemes

- £1,400 to install 2 benches at the new disaster memorial, overlooking the Harbour, Eyemouth.
- £2,400 for repair of the parking area at play park Hutton.

# Q1 PROJECT EXAMPLES

## **Quality of Life Projects**

 £2,000 contribution for the Hawick Welcome Initiative.

# Neighbourhood Small Schemes

- £850 to repair/replace handrail Bright Street, Hawick.
- £600 for grass cutting at The Moat, Moat Park, Hawick.

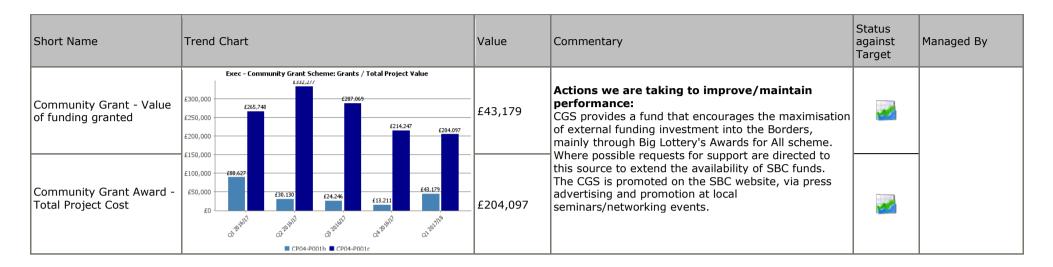


Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

**Priority 4: Communities- Executive PIs (Quarterly)** Status Short Name Trend Chart Value Managed By Commentary against Target CP04-P001nP How many people have registered for SB Alert? How are we performing: 5.000 There are now 4,402 people signed up to SBC's 4,000 messaging service. 3.000 SB Alert - No. of people Actions we are taking to improve/maintain 2,000 registered 4,402 performance: Jim Fraser An article on the SB Alert messaging system is in the recently issued SB Connect newsletter which will go to every house and business in the Scottish Borders area and we will monitor the uptake to ascertain the impact Quarters - Target (Quarters) - Family Group (previous yr) - Av. - SBC (previous yr) - Av. of this newsletter and the number of new users Scotland (previous vr) - Av. Community Grant - No. of How are we performing: The number of awards in Q1 2017 has fallen compared grants awarded to the equivalent quarter in 2016, due to the high number received last year to celebrate the Queens CP04-P001aP How many grants did we award from the Community Grant Scheme? 90<sup>th</sup> birthday. The total value of awards for O1 2017 is £43,179. If we compare this to the total value of awards in Q1 2015 which were £46,123, the figures demonstrate 14 that CGS is performing as normally expected for Q1 and is maintaining support for the development of community projects in the local area. Shona Smith The total project cost value for Q1 2017 of £204,097 is also down in relation to the equivalent O1 in 2016. This quarter includes match-funding for Stow Community Park which is a large scale project of £123,449. The total project cost for Q1 in 2016 was Quarters 🖶 Target (Quarters) — Family Group (previous yr) - Av. — SBC (previous yr) - Av £265,748 which again reflected the Queens 90th Scotland (previous yr) - Av Birthday celebrations. The total project cost can fluctuate greatly from quarter to quarter dependent on

whether awards are to undertake small projects or provide match-funding for larger scale projects.

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)



Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Quality of Life Fund – Total value of funds awarded (cumulative)	E100,000.00  E75,000.00  E250,000.00  Arguer Care Company Comp	£9,420.00	Observations: In Q1 2017/18 4 projects were awarded a total of £9.4k. Of these 2 were carried forward from 2016/17. Amounts awarded ranged from £1.32k to £4.05k and averaged £2.36k.	<u></u>	Jason Hedley
Neighbourhood Small Schemes Fund – Total value of funds awarded (cumulative)	Scotland (previous vr) - Av.   Scotland (previous vr) - Av.	£25,903.00	Observations:  During Q1 2017/18 23 projects were awarded a total of £25.9k. Amounts awarded ranged from £32 to £10,200 and averaged £1,126.	<u></u>	Jason Hedley

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
No. of Active community resilience plans (cumulative)	Exec - Community Resilience Plans - Active and Progressing  40  35  37  38  39  40  35  30  25  20  17  13  12  12  13  10  5  0  CP04-P0011 © CP04-P001m	40	How are we performing: The number of active community resilience plans has risen to 40 due to Upper Tweed now being active.  Due to Lamancha, Newlands and Kirkurd progressing, this figure has risen to 13.	<u></u>	Jim Fraser
No. of Progressing community resilience plans (cumulative)		13	Actions we are taking to improve/maintain performance: Emails will be sent to all 'Progressing' and 'Awaiting Update' communities in September to ascertain if they wish to proceed pre-winter 2017/18.	<u></u>	Jim Fraser
The number of people carrying out volunteer work with SBC	CP04-P001oP The number of people carrying out volunteer work with SBC  225 200 175 150 125 100 82 82 85 84  Quarters — Target (Quarters) — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous yr) - Av.	215	Observations:  There have been a reduced number of classes involving CLD volunteers which is reflected in the number of volunteers recorded. For the first time information about volunteers working with the Mental Health Service and the Community Capacity Building Team have been captured.		Shona Smith



# MAINTAIN AND IMPROVE

# OUR HIGH QUALITY ENVIRONMENT

# **HOW ARE WE DOING?**

# January 2017 - March 2017:

**HOUSEHOLD WASTE** 

38.67%

of our household waste. on average, was recycled over the last 12 months

SB Q1 2016 38,33% **HOUSEHOLD WASTE** 

61.06%

of our household waste was sent to landfill, on average, over the last 12 months

SB Q1 2016 61.40% **HOUSEHOLD WASTE** 

0.26%

of our **household waste** required 'other' treatment, on average, over the last 12 months

SB Q1 2016 0.27% **ROAD SAFETY** 

person was **killed on** our roads in Q1 2017

SB Q1 2016

**ROAD SAFETY** 

people were **seriously** injured on our roads in Q1 2017



SB Q1 2016

Road safety figures are currently unvetted and remain subject to change.

waste

spend to save

low carbon

waste

spend to save

low carbon

waste

spend to save

12

# Our performance during Q1 2017



**COMMUNITY RECYCLING CENTRES** 

of waste was recycled at SBC Community Recycling Centres, on average, over the last 12 months

(up from 52.31% in Q1 2016)

# **Case Study Drivewise Borders**

As part of the Drivewise Borders initiative, hundreds of students aged under 17 from the nine secondary schools are being invited to visit Charterhall Estate throughout 2017. Having started in April this year, the sessions have so far seen around 320 pupils gain basic knowledge of driving and road rules through simple manoeuvring of a vehicle, and also instil in them good driving attitudes and habits. Drivewise Borders is a partnership between Police Scotland, Scottish Borders Council (SBC), IAM RoadSmart, Scottish Fire and Rescue Service. Scottish Ambulance



Service, Transport Scotland and former racing champion John Cleland. It includes an advanced driver course for 17 to 25 year olds which is free upon completion, and a free older driver scheme. Drivewise Borders is funded by the Scottish Road Safety Framework.



Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

**Priority 5: High Quality Environment – Executive Quarterly PIs** 

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Annual Household Recycling Rate (%) - UNVERIFIED (cumulative rolling average)	CPO5-P001cP How much of our household waste is recycled (%) - UNVERIFIED (cumulative rolling average)  70.00 60.00 50.00 40.00 38.03 37.53 37.22 39.03 38.67  39.05 39.07  Quarters	38.67	Observations: This quarter has seen the recycling rates fall very slightly. It could be that they are levelling out after the introduction of food waste, or it could be due to natural variation in the tonnages that are being collected. Future data will help inform this.  As the recycling rates have very slightly reduced, the landfilled rates have very slightly increased. This could be due to natural variation in the tonnages collected from year to year and month to month. Future data will		Ross Sharp-Dent
Annual Household Waste Landfilled Rate (%) - UNVERIFIED (cumulative rolling average)	CP05-P001d Annual Household Waste Landfilled Rate (%) - UNVERIFIED (cumulative rollling average)  70.00 60.00 61.40 60.87 60.70 60.71 61.06  70.00 20.	61.06	help inform this.  In comparison with the same dataset a year ago there has been an increase of approximately 1000 tonnes in the total amount of household waste collected – a 2% increase. This could be due to changes in economic activity (when economic activity increases waste outputs tend to increase), and perhaps also influenced by increased household numbers in the region.  Note: This data is calendar year.		Ross Sharp-Dent
Annual Household Waste 'Other Treatment' Rate (%) - UNVERIFIED (cumulative rolling average)	CPS-POS Annual Tourshold Washe 'Other Treatment' Ealsr (%) - OWEEPIED (unsdature rolling arrange)	0.26	Observations: The percentage of waste going to 'other treatment' has remained steady over the last four quarters. This is a small percentage and is related to material that was sent off for recycling but which identified as contamination through the sorting process.  Note: This data is calendar year.	<b>②</b>	Ross Sharp-Dent

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value		Status against Target	Managed By
Annual Average Community Recycling Centre (CRC) Recycling Rate (%) (cumulative rolling ave)	CPOS-P001f Annual Average Community Recycling Centre (CRC) Recycling Rate (%) (cumulative rolling average)  70.00  60.00  52.31  54.09  55.39  56.23  56.11  50.00  10.00  20.00  10.00  20.00  10.00  20.00  40.00  20.00  Family Group (previous yr) - Av. — SBC (previous yr) - Av. — SCotland (previous yr) - Av.	56.11	Observations:  The recycling centre recycling rate has reduced by 0.1% this quarter which is such a small change that it is most likely reflecting a steady state at the recycling centres, with tonnages being affected by natural variation.  Note: This data is calendar year.		Ross Sharp-Dent

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Number of people killed on Border Roads	CP05-P001aP How many people are killed on our roads?  7  6  5  4  3  2  2  1  1  Quarters — Target (Quarters) — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous yr) - Av.	1	Note: Q1 2017 figures are Unvetted and therefore remain subject to change. We await final Vetted figures from Police Scotland.  Unvetted figures show that unfortunately there was 1 fatality on Scottish Borders roads in Q1 2017, in line		Colin Ovens
Number of people seriously injured on Border Roads	CP05-P001bP How many people are seriously injured on our roads?  22.5 20 17.5 15 12 13 13 12.5 7 2.5 0 Quarters — Target (Quarters) — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous yr) - Av.	7	with the Vetted figure for Q4 2016. The Vetted figure for Q1 2016 was 2.  There were 7 serious casualties on Scottish Borders roads in Q1 2017, lower than the Vetted figure of 13 in Q4 2016. The Vetted figure for Q1 2016 was 12.		Colin Ovens

## 06

## **DEVELOP** OUR WORKFORCE **HOW ARE WE DOING?**

**April 2017 – June 2017:** 

#### **Leadership Opportunities for Teachers**

A careers fair was held on 24th & 25th March at the Transport Interchange in Galashiels for teachers who are considering the next step in their leadership journey. With a number of headteacher and depute headteacher opportunities at both primary and secondary level, SBC was keen to attract dedicated and enthusiastic professionals, focused on high quality teaching and learning in order to make a difference for our young people. Candidates were given the chance to speak in depth to existing heads and senior managers to find out more about what it is like to be a leader within SBC and the strategic plan that is in place to support all learners. SBC is

committed to ensuring that all children and young people in the Scottish Borders are given the best possible opportunities in life in terms of academic achievement, vocational experience and social and emotional development. In order to maximise interest, the event was supported by a package of publicity including a press release, a news story on SBC's website, a week long radio campaign and advertisements in local press and Times Education Supplement (TESS). Since the event, vacancies have closed for in excess of 20 headteacher and depute headteacher roles in the Scottish Borders, attracting over 100 applicants.



MAKE THE NEXT STEP IN YOUR LEADERSHIP JOURNEY IN THE SCOTTISH BORDERS We have fantastic young people and ambitious staff -

the Scottish Borders is your perfect leadership destination.

FRIDAY 24 MARCH - 2-4PM SATURDAY 25 MARCH - 10AM-2PM GALASHIELS INTERCHANGE

STIRLING STREET, GALASHIELS TD1 1BW

benefits

communication

staff development

flexibility

benefits

communication

staff development

## Our performance during Q1 2017/18



**SBC ABSENCE RATE\*** 

Awaiting information, see note below

**WORK OPPORTUNITIES** 

47

work opportunities are being supported by SBC through our "Work **Opportunities Policy"** as of June 2017



(down from 59 in Q1 16/17)

#### NOTE

The implementation of SBC's new Business World System (Finance, HR, Procurement) has led to a delay in the availability of certain statistics for this quarters report. This is expected to be resolved before the Q2 report.

**APPRENTICESHIPS** 

apprentices are employed with SBC as of June 2017

65.6% male

across various departments such as Human Resources. Engineering, Finance

**APPRENTICESHIPS** 

(down from 42 in Q1 16/17)

#### **New Head for Hawick High School**

When there was a vacancy for a new headteacher at Hawick High School recently, the pupils took the initiative, got involved and highlighted the vacancy, the school and Hawick in a Youtube news bulletin. With now over 1400 views the bulletin helped raise the focus of the opportunity available. There were 11 applicants for this key role and the successful candidate. Vicky Porteous, will take up post from August 17.





https://youtu.be/ SrHjwQvlZeM



For more on performance visit www.scotborders.gov.uk/performance or email performance@scotborders.gov.uk \*Performance indicators with a quarter lag in data. Correct at time of publication: 5 September 2017.

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

**Priority 6: Developing our Workforce – Executive Quarterly PIs** 

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Percentage of Working Days Lost - Council Average	CP06-P14P What % of working days are lost due to absence?  4.5% 4.1% 4.1% 4.1% 4.1% 4.1% 4.2% 4.2% 4.1% 5.5% 2% 1.5% 2% 1% 0.5% 0%  Quarters — Target (Quarters) — Family Group (previous yr) - Av. — SBC (previous yr) - Av.		The implementation of SBC's new Business World System (Finance, HR, Procurement) has led to a delay in the availability of certain statistics for this quarters report. This is expected to be resolved before the Q2 report.		Ian Angus
CP06-P45 Work Opportunities Scheme - Current Total Work Opportunities (incl. ESS supported employees)	CP06-P45P How many people do we currently employ through our Work Opportunities  Scheme? (CP06-P45P)  59  51  52  50  47  47  40  30  20  10  Quarters  Target (Quarters) — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous yr) - Av.	47	Observations: There are currently 47 opportunities being provided within SBC through the Work Opportunities Policy.		Cathie Fancy

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
CP06-P31 Work Opportunities Scheme - Current Employability Fund Posts	Executive - Supported Employment excl. ESS	0	Observations: There are currently 0 people in Employability Fund posts within SBC.		Cathie Fancy
CP06-P32 Work Opportunities Scheme - Current Student Placements	35 36 36 36 32 32 30	12	Observations: Students continue to look for work experience within SBC during the summer break and throughout the year as part of their studies.	<u>~</u>	Cathie Fancy
CP06-P37 Work Opportunities Scheme - Current Modern Apprentices employed within SBC	10 9 7 10 3 0 0 10 10 10 10 10 10 10 10 10 10 10 10	32	Observations: There are currently 21 Male and 11 female Modern Apprentices within SBC.  There are a number of SBC Modern Apprenticeship opportunities currently being considered and planned for the coming months. We have seen many MA's secure paid employment in the SBC department where they have completed their MA.	<u></u>	Cathie Fancy
CP06-P44 Work Opportunities Scheme - Current Other SBC opportunities	CP06-P44P How many other work opportunities do we currently have? (CP06-P44P)  10 9 8 7 6 5 4 3 2 1 1 1 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	3	Observations: All 3 of these work opportunities are Work Experience positions within SBC.	<u></u>	Cathie Fancy

## 07

# **DEVELOP** OUR ASSETS AND RESOURCES **HOW ARE WE DOING?**

### Scottish Borders

#### April 2017 – June 2017:

**CAPITAL RECEIPTS** 

£231.6k

was **received** from **selling our fixed assets** such as buildings in Q1 2017/18

SBC Q1 16/17 £140.3k

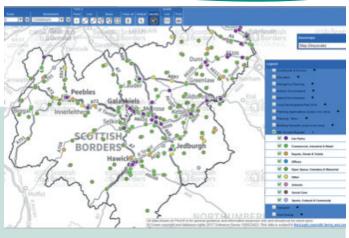
OCCUPANCY RATES

87.3%

of **industrial and commercial properties** owned by the council were **occupied** as of June 2017

SBC Q1 16/17 90.6%

Under the Community Empowerment (Scotland) Act 2015 communities have to right to request to use, lease or purchase assets owned by relevant authorities as named in the Act. To date Scottish Borders Council has received 14 enquiries from community groups about this part of the Act and assets that may be available to support projects they are delivering within their communities. One of these has developed into a formal asset transfer request and another five are also expected to develop into formal requests. Copies of the SBC asset registers, by locality, are available



on the website supported by an interactive map (pictured) to aid community groups in identifying SBC owned assets in their area.

buildings

energy efficiency

capital investment

buildings

energy efficiency

capital investment

buildings

#### Our performance during Q1 2017/18



**COUNCIL PROPERTIES** 

24

properties are no longer required

6

properties are advertised for sale

9

properties are currently under offer

http://www.scotborders.gov.uk/sale lets

**COUNCIL TAX** 

31.7%

of **Council Tax due** was collected in Q1 2017/18

(down from 31.87% in Q1 16/17)

**CAPITAL PROJECTS** 

80

**number** of **projects ongoing across the council** of which

**74** are on target

4 are slightly behind target

2 are not on target

**ENERGY CONSUMPTION\* Q1 17/18** 

we used **1,693,500** kilowatt hours of electricity at a

cost of **£207.5**k

7

(down from 1,960,128 in Q1 16/17) (down from £224.1k in Q1 16/17) **ENERGY CONSUMPTION\* Q1 17/18** 

we used **1,939,963 kilowatt hours** of **gas** at a

cost of **£53.4k** 



(down from 2,334,312 in Q1 16/17) (down from £56.1k in Q1 16/17)

\*The energy consumption figures are based on 26 sites across the council which account for approximately 50% of the energy used across the council, and is therefore representative of the energy use across the council as a whole.



For more on performance visit **www.scotborders.gov.uk/performance** or email **performance**@scotborders.gov.uk

Correct at time of publication: 5 September 2017.

\*Performance indicators with a quarter lag in data.

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

**Priority 7: Assets and Resources- Executive Quarterly PIs** 

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Council Tax - In Year Collection Level	CPO7-P001aP How much Council Tax is collected in a particular year?  95% 95% 80% 75% 66% 66% 65% 66% 40% 35% 30%  2015/16 2016/17 2017/18	31.7%	How are we performing? Council Tax recovery has reduced slightly in comparison to 2016/17. This is affected by unusually high levels of staff turnover and overtime reductions which is impacting on our ability to process changes and thereby collection levels.  Actions that we are taking to improve/maintain performance: Staff recruitment and revising workload priorities will gradually improve the position over the coming months.		Jenni Craig
Occupancy Rates of Industrial and Commercial Units	CP07-P001bP What % of industrial & commercial properties, owned by the Council, are occupied?  100% 95% 90.6% 89% 88.8% 87.3% 80% 75% 70%  Quarters — Target (Quarters) — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous yr) - Av.	87.3%	How we are performing:  Berwickshire: 76.3% (Last Q 79.7%) Cheviot: 92.3%. (Last Q 90.8%) Eildon: 88.5%. (Last Q 91.7%) Teviotdale & Liddesdale: 88.5%. (Last Q 84.6%) Tweeddale: 93.3%. (Last Q 96.7%)  Total number of new leases within this quarter: 6.  Actions that we are taking to improve/maintain performance:  In addition to a national marketing campaign that covers the area of the Borders Railway corridor, we are also marketing commercial and industrial properties across the whole region through our website and by taking out adverts in the national property press.	_	Bryan McGrath

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Capital Receipts Generated (cumulative)	CP07-P001cP How much has the Council received for selling its fixed assets (e.g. buildings), shares or debt? (cumulative)  £1,500,000.00 £1,250,000.00 £750,000.00 £500,000.00 £500,000.00 £140,300.00 £173,000.00 £231,600.00 £231,600.00 £231,600.00 £231,600.00 £231,600.00 £231,600.00 £231,600.00 £231,600.00 £231,600.00 £3140,300.0	£231,600.00	How are we performing: The cumulative total target for capital receipts for financial year 2017/18 is £1.903m. This is based on the current potential disposals highlighted by the Capital Receipts Working Group which meets monthly to monitor sales. The £231,600 in Q1 is mainly from the disposal of the Former Halyrude Primary School, Peebles. The review of land and property assets through the Property Rationalisation transformation work has identified a number of potential opportunities to declare assets surplus to requirements.  Actions we are taking to improve/maintain performance: Further development site opportunities are being identified with our Architects to bring these to the market over this financial year and future years.		Neil Hastie
Total no. of properties surplus to requirements		24	How are we performing: Twenty four properties are currently formally surplus to the Councils requirements. Six of which are		Neil Hastie
Total no. of properties actively being marketed	Executive - Properties no longer required	6	currently for sale on the open market through our selling agents. A further nine properties are currently under offer, two to community groups. Interest from	<b>~</b>	Neil Hastie
Total no. of properties under offer	21 22 20 18 18 18 19 10 7 8 7 7 8 7 8 7 7 8 6 6 7 10 10 10 10 10 10 10 10 10 10 10 10 10	9	Community Groups in other Council land and property assets has increased through the newly introduced Community Empowerment legislation.  A further two instructions have been sent to our selling agents to market surplus properties.  Actions we are taking to improve/maintain performance:  A closing date has been set for one of the properties currently being marketed and we continue to monitor interest in the remainder through discussions with our selling agents. Indications are that there is still no sign of significant change in the local property market which remains static. Deadlines for conclusion of sales of properties under offer are reviewed and monitored through Legal Services on a regular basis.		Neil Hastie

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Electricity Consumption (KWh) – Quarterly	CP07-P001gP How much electricity in kilowatt hours does the Council use? - Quarterly 3,250,000 3,000,000 2,750,000 2,500,000 1,750,000 1,500,000 1,250,000 1,000,000 500,000 250,000	1,693,500	How are we performing:  Electricity consumption is 13.6% less than the same time last year but represents only a 7% cost reduction due to the increasing price of fuel. Factors that will have influenced this reduction include:  This quarter has been 16% warmer this year compared to the same period last year and there has been a notable reduction in electrical demand at those sites with a significant proportion of electric heating.	<u>~</u>	Martin Joyce
Electricity Consumption Cost (£) – Quarterly	CP07-P001hP How much does the Council spend on electricity? - Quarterly  L3C0,000  £275,000  £250,000  £125,000  £125,000  £125,000  £00,000  £00,000  £00,000  £00,000  £000,000	£207,547	We are now starting to realise the benefit of the LED lighting upgrade projects at our schools and offices which are delivering significant savings as anticipated.  Note: The electrical consumption included in this report is partially estimated due to a delay in billing and so could be subject to small amendments.  Gas consumption for this quarter is 16.9% less than the same time last year and a cost reduction of 5%. If we normalise the consumption based on weather differences then the gas consumption is only 1% less	<u></u>	Martin Joyce

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Gas Consumption (KWh) – Quarterly	CP07-P001iP How much gas in kilowatt hours does the Council use? - Quarterly 5,500,000 4,500,000 4,500,000 3,500,000 3,500,000 1,500,000 1,000,000 500,000 0 2,215/16 2016/17 2017/18	1,939,963	than last year. Other major contributing factors are:  The old Berwickshire High School while being refurbished to accommodate Duns Primary School consumed gas associated with commissioning and testing the heating system. Without this consumption the total gas consumption would be 21.4% less (6.6% normalised). The re-glazing project at the Council Headquarters has delivered savings which, along with closer control, has delivered energy savings. Boiler room insulation projects completed in the previous financial year are starting to deliver savings.	<b>3</b>	Martin Joyce
Gas Consumption Cost (£) – Quarterly	E125,000 E125,000 E25,000 E25,000  E25,000	£53,377	Actions we are taking to improve our performance: As part of the transformation programme of works the Energy Efficiency Programme (EPP) is focussed on delivering cost effective energy reductions that represent best value for money while reducing our energy consumption and costs as much as possible. As part of this programme last year we:  Completed LED lighting upgrades on 19 sites  Completed boiler room insulation upgrades at 19 sites. Completed the upgrade of the life expired windows on our Headquarters building and a number of schools to thermally efficient double glazed units.	<u></u>	Martin Joyce

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Number of Capital Projects where RAG status is "Green"	7	74	Observations: There are now 80 capital projects being managed by SBC. (There were 99 at end June, but many project have now been completed, and other small projects		Paul Frankland; Steven Renwick
Number of Capital Projects where RAG status is "Amber"		4	have been grouped together for project management purposes). Of these, 2 have been assessed as <u>red</u> in terms of progress being made to deliver the project (time, quality, & budget) These are:  • Wilton Lodge Park: The café project is still		Paul Frankland; Steven Renwick
Number of Capital Projects where RAG status is "Red"	Executive - Capital Projects  100 90 95 95 95 97 70 60 50 40 11 1 3 0 4 0 4 2 4 2 4 2 4 2   CP07-P001kP © CP07-P001mP	2	experiencing delays as a direct consequence of 3rd party contractual performance failures. SBC is continuing to work to expedite completion and recover the additional costs incurred. A private report will be considered by Cllrs later in August  New Easter Langlee Waste Transfer Station: An amended planning application is currently being worked on for resubmission.  4 have been assessed as Amber: Council ICT Transformation: The launch of our customer portal has been delayed again due to functionality issues with the product. CGI and their partner are working to confirm understanding of our customer portal vision, and propose a roadmap to deliver that vision. The initial period after Business World go-live has been very challenging as the team work to embed new processes, bring on stream more functionality and ensure knowledge is transferred from consultants to staff. This means the benefits of ERP will not come as quickly as originally expected, but work is underway to realise the benefits as soon as is practicably possible  Hawick Flood Protection- extensive public consultation on this large, complex and significant project has resulted in some objections being raised which are now being dealt with and		Paul Frankland; Steven Renwick

#### Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
			<ul> <li>although this is taking time, it is a valuable and necessary part of the overall project. Additional public meetings and site walks are planned for later in August, with all information being brought together for approval in the autumn</li> <li>Asset Rationalisation- the scale of this work, looking at all SBC's assets across all localities, and consulting with communities, is proving more challenging than expected and savings targets, and achieving the required savings, continue to pose a significant challenge. Work continues to achieve current year property savings and to identify property savings in future years and includes consultation on draft Locality Property Plans.</li> </ul>		
			Care Inspectorate Requirements and upgrades- after extensive information gathering and analysis (using SBC conditions surveys and Care Inspectorate reports), strategic investment priorities across the care estate for 2017/18 have now been agreed, addressing what has been highlighted through the research.		

## 08

## **ENSURE** EXCELLENT, ADAPTABLE, COLLABORATIVE AND ACCESSIBLE PUBLIC SERVICES

#### **HOW ARE WE DOING?**

#### **April 2017 – June 2017:**

**CUSTOMER INTERACTIONS** 

43,623

**interactions with the public** were handled by our **Customer Service** staff via email, face to face contact, phonecalls and mail in Q1 2017/18

SBC Q1 16/17

46.042

FREEDOM OF INFORMATION REQUESTS (FOI)

requests for information under the Freedom of Information Act

were received in Q1 2017/18

SBC Q1 16/17

**COMPLAINTS** 

142

customer complaints were closed by SBC in Q1 2017/18

SBC Q1 16/17 175

#### **Co-ordinating Roadworks**

As a result of road closures on the B6360 adiacent to Abbotsford House to enable Amey to undertake roads works and SBCs planned maintenance of the road at the bridge on the A7 to Selkirk, residents living near Abbotsford were required to undertake a 10 mile diversion. SBC will in future co-ordinate with Amey prior to commencing roadworks requiring closures and check the Scottish Road Works Register.



customer focus

online services

partnership

**ICT** 

customer focus

online services

partnership

#### Our performance during Q1 2016/17



250

**CUSTOMER INTERACTIONS** 

**15,965** 

face to face interactions

were logged by our **Contact Centres** during Q1 2017/18

(down from 16,051 in Q1 16/17)

phone interactions were logged by our **Contact Centres** in Q1 2017/18

(down from 28.603 in Q1 16/17)

FREEDOM OF INFORMATION

94%

of FOI requests were completed on time in Q1 2017/18

(up from 91% in Q1 16/17)

**SOCIAL MEDIA** 

The number of engagements during Q1 2017/18





COMPLAINTS

Our average response times for complaints for Q1 2017/18 were as follows:

Stage 1 complaints

**3.5** days

(down from 3.6 days in Q1 16/17)

Stage 2 complaints

19.2 days

(up from 15.7 days in Q1 16/17)

**Escalated** complaints

**14.6**davs

(up from 11 days in Q1 16/17)

In Q1 2017/18 we closed:

88.6%

of complaints at stage 1 within 5 working days

(up from 86.2% in Q1 16/17)

**57.5**%

of complaints at stage 2 within 20 working days

(down from 89.3% in Q1 16/17)

**62.5%** 

of escalated complaints within 20 working days

(up from 50% in Q1 16/17)



For more on performance visit www.scotborders.gov.uk/performance or email performance@scotborders.gov.uk Correct at time of publication: 5 September 2017. \*Performance indicators with a guarter lag in data.

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

**Priority 8: Excellent Public Services - Executive Quarterly PIs** 

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Total number of interactions (taken through CRM) by Customer Services	CPO8-P066P How many transactions were logged as handled by Customer Services staff?  50,000  46,042  44,665  44,655  44,523  43,623  43,623  43,623  Quarters  Quarters  Target (Quarters) — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous yr) - Av.	43,623	How we are performing: There has been a decrease in the number of interactions for Quarter 1 by 900 compared to Quarter 4 2016/17 and a decrease of 2419 compared to the same period last year. The number of interactions taken across all channels was driven up last year by enquiries about specific events, flood grants and the election. This year has seen an unexpected reduction in enquiries received about Council Tax bills.  Actions we are taking to improve/maintain performance: We actively promote the website and the Customer Services 0300 100 1800 line and are continually working to increase the number of services delivered digitally and to encourage self service.		Les Grant

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Face-to-Face interactions (taken through CRM) by Customer Services (CP08- P63)	Exec - Customer Services Interactions logged on CRM  35,000 30,000 28:603	15,965	Observations: There has been an decrease of 220 in the number of Face-to Face interactions taken through CRM over the previous quarter. In comparison to quarter 1 of 2016/17 there has been a reduction of 86 Face-to-Face interactions.  Work is ongoing to move our services on-line. The Digital Customer Steering Group to beginning to monitoring trends in channel shift for individual processes.	<b>≥</b>	Les Grant
Voice interactions (taken through CRM) by Customer Services (CP08-P65)	25,000 20,000 15,000 10,000 5,000 0 CP08-P063P CP08-P065P	26,413	Observations: The number of voice interactions in Quarter 1 has decreased by 493 over the number taken in Quarter 4 2016/17. They have decreased by 2190 compared to Quarter 1 in 2016/17. The additional calls taken in the same period last year can be attributed primarily to enquiries around flood grants and the election. There has also been a move to on-line benefit claims which have reduced the number of calls handled this year.  Actions we are taking to improve/maintain performance: We actively use media campaigns to promote our services and the Customer Services 0300 100 1800 line. We continue to promote the Customer Relationship Management (CRM) system corporately. Work on training new starts and existing staff is ongoing. We are also working to channel shift customers to on-line self service options.		Les Grant

#### Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Number of Complaints Closed - All (excl. invalid & statutory Social Work)	CP08-P010P How many complaints did we investigate to completion?   175	142	Observations: In Q1 the majority of complaints were classified as 'Unjustified' at 31.9% followed by 27.9% which were 'Invalid' and 'Justified' at 24.8%.  43% of the complaints were classified as 'Other', 29% as 'Failure to deliver service' followed by 'Policy' at 13%.		Les Grant

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Average times: the average time in working days to respond to complaints at stage one (SPSO-04a)	SPS0-04aP How long in working days does it take on average to respond to a complaint a stage one?  4.5  4.5  4.5  4.5  4.5  4.5  4.5  4.	3.5	How are we performing: There has been a slight decrease in the average number of days taken to respond to complaints at stage one over the same quarter last year. However, the average number of days taken remains fairly constant.  Average time in working days to respond to complaints at stage one for this quarter was 3.5 compared to 3.6 in Quarter 1 last year.  SPSO timescales allow 5 working days to respond at stage one so we are well within target.  Actions we are taking to improve/maintain performance: We use the Customer Relationship Management System to manage complaints within the allocated timescales. We also provide refresher training where necessary.		Les Grant
Average times: the average time in working days to respond to complaints at stage two (SPSO-04b)	SPSO-04bP How long in working days does it take on average to respond to a complaint at stage two?  25 22.5 20 17.5 15.7 15.1 15.3 17.6 17.6 17.6 17.6 17.6 17.6 17.6 19.0 19.0 19.0 19.0 19.0 19.0 19.0 19.0	19.2	How we are performing: There has been an increase in the average number of days taken to respond to complaints at stage two for the same quarter last year.  Average time in working days comparison: Q1 2016/17 - 15.7 days Q1 2017/18 - 19.2 days  Actions we are taking to improve/maintain performance: We use the Customer Relationship Management System to manage complaints within the allocated timescales. We also provide refresher training where necessary.		Les Grant

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Average times: the average time in working days to respond to complaints after escalation (SPSO-04c)	SPSO-04cP How long in working days does it take on average to respond to a complaint that has been escalated?  25 22.5 20 17.5 15 12.5 11 12.3 14.6 12.5 2.5 2.5 2.0 Quarters — Target (Quarters) — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous yr) - Av.	14.6	The average time taken to respond to the customer has decreased compared to the previous quarter in 2016/17 but has increased compared to Q1 in 2016/17. Q1 2016/17 - 11 days Q1 2017/18 - 14.6 days The SPSO target to respond to escalated complaints is 20 days so we continue to meet this.  Actions we are taking to improve/maintain performance: We use the Customer Relationship Management System to manage complaints within the allocated timescales. We also provide refresher training where necessary.		Les Grant
Performance against timescales: the number of complaints closed at stage one within 5 working days as % of total number of stage one complaints (SPSO-05a)	SPSO-05aP How many complaints at stage one are closed within five working days (as a percentage of all stage one complaints)?    100%	88.6%	How are we performing: There has been a slight increase of 2.4% in comparison to the same quarter last year, however overall the figure has remained fairly consistent.  Actions we are taking to improve/maintain performance: We use the Customer Relationship Management System to manage complaints within the allocated timescales. We also provide refresher training where necessary.		Les Grant

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Performance against timescales: the number of complaints closed at stage two within 20 working days as % of total number of stage two complaints (SPSO-05b)	SPSO-0SbP How many complaints at stage two are closed within 20 working days (as a percentage of all stage two complaints)?  100% 89.3% 90.5%  8496  57.5%  57.5%  57.5%  90.60% 10% 20% 10% 20% 10% 20% 10% 20% 10% 20% 10% 20% 10% 20% 10% 20% 10% 20% 10% 20% 10% 20% 10% 20% 10% 20% 10% 20% 10% 20% 20% 10% 20% 20% 10% 20% 20% 20% 20% 20% 20% 20% 20% 20% 2	57.5%	How are we performing: There has been a decrease of 31.8% in comparison to the same period last year. The low volume of complaints handled at stage two results in large percentage swings in performance when a small number of complaints are not handled within timescales. In quarter 1 there were a number of education complaints that breached standard timescales at stage 2. This is a reflection of the complex nature of the complaints received this quarter where a longer period of time was required for robust investigation of the points of each complaint. Where an extended period was required this was agreed with the complainant.  Actions we are taking to improve/maintain performance: We use the Customer Relationship Management System to manage complaints within the allocated timescales. We also provide refresher training where necessary.		Les Grant
Performance against timescales: the number of escalated complaints closed within 20 working days as a % of total number of escalated stage two complaints (SPSO-05c)	SPSO-05cP How many escalated complaints are closed within 20 working days (as a percentage of all escalated complaints)?  110% 100% 90% 83.3% 80% 70% 66.7% 69.2% 60% 50% 50% 10% 10% 0% 10% 10% 0% 10% 10% 10% 10%	62.5%	How are we performing: There has been an increase of 12.5% of escalated complaints being completed within timescales in comparison to the same period last year.  It should be noted that the small number of complaints that are escalated means significant swings in performance can occur when just 1 or 2 complaints breach timescales.  Actions we are taking to improve/maintain performance: We use the Customer Relationship Management System to manage complaints within the allocated timescales. We also provide refresher training where necessary.		Les Grant

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
FOI Requests Received	CPO8-P053P How many requests for information, under the Freedom of Information Act, did we receive?  372 372 372 372 372 372 372 372 372 37	279	<b>Observations:</b> SBC received almost 100 fewer FOIs than in the last quarter of 2016/17. However, the number received is comparable to the same time last year and in previous years.	<u></u>	Nuala McKinlay
% of FOI Requests Completed on Time	CP08-P054P What percentage of requests for information received, under the Freedom of Information Act, did we complete on time?  100% 91% 92% 92% 92% 92% 92% 92% 92% 92% 92% 92	94%	How are we performing:  SBC has made good progress over the longer term in dealing with as many FOIs within the required timescales. Whilst we always strive to reach 100%, many of the requests are very complex, and require information held across a number of departments.  Actions we are taking to improve/maintain performance:  This measure is reviewed by SBC's Corporate Management Team on a monthly basis, with response times from individual departments monitored so that any problems or delays can be addressed. All staff must undergo training on dealing with FOIs, and the streamlining of processes within departments, as well as the availability of information on SBC's new website, means that we can respond to the majority of FOI requests quickly and efficiently.  All previous FOI requests are published on SBC's website along with the response provided: https://www.scotborders.gov.uk/directory/59/freedom of information requests		Nuala McKinlay

Appendix 1: Scottish Borders Council Executive Committee – Quarterly Public Performance Report, August 2017 (Q1 2017/18)

Short Name	Trend Chart	Value	Commentary	Status against Target	Managed By
Number of Facebook Engagements	CP08-P159 Number of Facebook Engagements  90,000 80,000 70,000 60,000 45,919 42,973 40,000 20,000 10,000 0  Quarters — Target (Quarters) — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous yr) - Av.	42,973	Observations:  On Facebook, SBC posts reached an estimated 315,544 people, with 42,973 engaging (liking, commenting, sharing) with posts (-2,946 on Q1 2016/17). Over Q1 the number of Facebook followers went from 14,174 to 14,527 (+353). On Facebook, the most popular posts of the month were on June 9 regarding the General Election and Scottish Parliament by-election.		Tracey Graham
Number of Twitter Engagements	CP08-P160 Number of Twitter Engagements   S0,000	14,284	Observations: During the quarter Twitter post links were clicked 14,284 times. The number of followers at Q1 end was 10,135.  The most popular Twitter posts during this Quarter were regarding timber transport route investment and changes to the opening hours at Galashiels Transport Interchange.	<u></u>	Tracey Graham